



Unit Advancement

When purchasing advancement, the Council requires the following:

If your unit is inputting advancement and/or achievements into Scoutbook you will be required to show the purchase order at the time you make your purchase to insure items have been documented.

If your unit is using Advancement reports (written forms) not inputted into Scoutbook then you are required to present the report at time of purchase.

If you are requesting items to be gathered by store personnel a 48-hour (not counting weekends) time frame is required. If you will include an email address, then you will be notified when your request has been gathered. Please list persons who will be allowed to pick up the merchandise.

If you are requesting items to be mailed, please be sure to give the address of where you want the merchandise to be sent. We will mail your request as soon after the 48-hour processing time as possible. We are unable to give a delivery time unless you request an overnight express mailing. A credit card will be required to charge mailing fees.

If your unit has completed a Unit charge authorization form, then only the persons listed on that form will be allowed to charge to account.

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